



Internal Quality Assurance Cell Salipur Autonomous College, Salipur

ACADEMIC AND ADMINISTRATIVE AUDIT-2019-20

EXECUTIVE SUMMARY:

Salipur College, Salipur is one of the oldest Higher Education Institution (HEI) of the state of Odisha addressing the academic need of the rural and economically backward people for since 9th July, 1964. It is one of the oldest state government Aided Educational Institution elevated to the status of Autonomous College on 19th June 2014 after functioning as a top constituent college of Utkal University, Bhubaneswar, Odisha for about 50 years. The College is located at a distance of 25 Kms to the north-east of District Headquarter, Cuttack, on the Cuttack-Kendrapara State Highway. Salipur Autonomous College, Salipur stands elegantly on the bank of Pristine Chitrotpala, a distributaries of river Mahanadi

Soon after the conferment of Autonomous status and 2nd cycle NAAC re-accreditation from the academic session 2014-15 the College aims to create ever expanding opportunities for higher education and research in newly emerging areas for the development of entire society, particularly for the economically and educationally backward people of the area. With the opening of Post Graduate Courses in MSW, MFC, and M.A.(Odia), the College has upgraded its status to a Post- Graduate Institution. Recently, the College has been eligible to get support under Star College Scheme by Department of Biotechnology (DBT), Ministry of Science & Technology, Government of India.

AAA Audit:

| Subject | Date | Time |
|------------------|-----------|-------------------------|
| 1. Botany | 12.3.2020 | 12.15 p.m. - 1.00 p.m. |
| 2. Chemistry | -do- | 1.00 p.m. - 1.45 p.m. |
| 3. Mathematics | -do- | 1.45 p.m. - 2.30 p.m. |
| 4. Commerce | -do- | 12.15 p.m. - 1.00 p.m. |
| 5. Education | -do- | 1.45 p.m. - 2.30 p.m. |
| 6. Economics | -do- | 1.00 p.m. - 1.45 p.m. |
| 7. English | -do- | 11.30 a.m. - 12.15 p.m. |
| 8. Odia | -do- | 12.15 p.m. - 1.00 p.m. |
| 9. Sanskrit | -do- | 1.45 p.m. - 2.30 p.m. |
| 10. History | 13.3.2020 | 12.15 p.m. - 1.00 p.m. |
| 11. Physics | -do- | 12.15 p.m. - 1.00 p.m. |
| 12. Statistics | -do- | 1.00 p.m. - 1.45 p.m. |
| 13. Zoology | -do- | 1.45 p.m. - 2.30 p.m. |
| 14. Philosophy | 14.3.2020 | 11.30 a.m. - 12.15 p.m. |
| 15. Pol. Science | -do- | 12.15 p.m. - 1.00 p.m. |
| 16. Sociology | -do- | 1.45 p.m. - 2.30 p.m. |
| 17. Home Science | -do- | 2.45 p - 4.00 p.m. |

Academic AND Administrative Audit of Departments and College Administration are essential components of quality enhancement in Higher Education Institutions. In fact, the IQAC meeting held on 19th August 2019 had mooted this very novel initiative to be taken up immediately. Consequently, the IQAC of Salipur Autonomous College constituted a team of experienced faculty as well as well-known academicians and educational administrators of the state as external members to conduct the Audit. The audit team was divided as per domain expertise into four groups, namely, Commerce, Language, Social Science and Science. A common format for collecting baseline information was prepared by IQAC and provided to the teams visiting the Departments (**Refer Annexure-1**).

Schedule :-

As per the decision made in the IQAC meeting, the academic audit was done over a period of three days, i.e., from 12.3.2020 to 14.3.2020

The details are given below :

COMMITTEE MEMBERS:

For its smooth functioning, the audit team was divided into four groups comprising experienced Faculty members as well as well-known academicians of the state as external members to conduct the audit.

A-Internal Members of SOCIAL SCIENCE Team for Academic Audit :

1. Mrs Snehalata Patra, Asso. Professor & HOD, History (Team Leader
2. Dr Prabasini Devi, Reader & HOD, Education
3. Mrs Snehalata Mohanty, Reader and HOD, Home Science

External Members:

1. Prof.(Dr.) Ranjan Kumar Bal, Former P.G.Council Chairman, Utkal University
2. Mr Akshya Ku. Das, Ex-Principal, Salipur Auto. College, Salipur

B-College Internal Members of SCIENCE Team for Academic Audit:

1. Mrs Prakashini Roy, HOD & Associate Professor of Chemistry
2. Mr Prasanna Jena Reader & HOD of Physics
3. Dr. Swati Panda, Reader in Zoology

External Members :

1. Prof(Dr) Sharat Kumar Palita, Professor of Biodiversity & Conservation of Natural
2. Major Manjushree Pati, Principal, Nayagarh Autonomous College, Nayagarh

C-Internal Members of LANGUAGE Team for Academic Audit:

1. Prof Umakanta Panda, Associate Professor and HOD.English,SAC
2. MrsJyotsnaraniRath, HOD & Reader of Sanskrit, Salipur Auto College
3. Dr. SusamaraniKar, HODofOdia, SalipurAuto.College

External Members :

1. Dr.Rajendra Kumar Mohanty, Retd. Retd. Principal Salipur Autonomous College, Salipur
2. Dr.Bijayananda Singh, Retd.Asso. Prof., Salipur. Autonomous College,Salipur

D- Internal Members of COMMERCE Team for Academic Audit:

1. Mr Bijay Kumar Jena, Asso Prof and HOD Commerce, Salipur Auto. College
2. Mrs Manju Das, Reader in Commerce, Salipur Auto. College, Salipur

External Members of Commerce Team for Academic Audit :

1. Prof(Dr) Jayanta K. Parida, Director, Quality Assurance Cell, KIIT University
2. Dr. HaladharSahu,Retd.PrincipalSalipur Autonomous College, Salipur,

Aims and Objectives :

1. To examine and suggest revisions in the vision and mission of the Departments.
2. To collect primary baseline data regarding academic eco-system of the respectiveDepartment.
3. To interact with the faculty regarding strengths, weaknesses, challenges and achievements of theDepartment.
4. To explore and assess the research potentials and suggest areas that could be taken upfor research by faculty in the coming sessions..
5. To suggest ways and means of introducing innovations in the teaching-learning process as well as capacity building among stakeholders.
6. To make necessary preparation for making use of World Bank-assisted finance.

Methodology :

- After thread bare discussion among the team members, the information sheets furnished by the departments, priorities of the audit were determined. Detailed discussions with the faculty of the department about all aspects of academics and other

allied activities were made.

- All the records pertaining to both curricular and extra-curricular activities were examined to find out the sufficiency and deficiency in academic management and accordingly suggestions were made to upgrade the delivery mechanism of the departments. Facilities showcasing the teachers' and students' activities like Wall Magazine, Seminar Bulletins, Annual Reports and Activities

- Albums were accessed and duly analyzed to evaluate the quality of teaching-learning.

- Vision, Mission and Action Plan of the departments were assessed as a very important facet of the audit system to work upon them for formulating a larger Action Plan for Salipur Autonomous College.

DEPARTMENT REPORTS:

The findings of the Academic Audit is reflected Department-wise as follows :-

SOCIAL SCIENCE DEPARTMENTS

1.Education :- There are four regular faculty members in the department to cater to the needs of +3 Degree teaching. Two faculty members are Ph.D. degree holders and have been taking keen interest in guiding research for award of Ph.D. degree. They also take keen interest to participate in different seminars, workshops and to deliver extra-mural lectures. One faculty member attended a 3-day workshop on "Research methodology" organized by different HEIs. The department has invited academicians from the field of Education to deliver extra-mural lectures. The students' feedback on the institution in general and the department in particular is excellent. It seems that result of the department is very good. All the girl students have completed self-defence training programme. Seven students have participated in state-level seminars and their abstracts have been published. The department organized a State Level Seminar on 29th November 2019.

. The number of books and journals in the departmental library is upto the mark. However, the faculty members may be encouraged to undertake Major/Minor Research Projects and publish books for extending the frontiers of knowledge in Education. The Departmental activities and their documentation will set models for other departments in social science to follow. The department is keen to open a P.G. Course in Education which must be encouraged. (Refer Annexure-1).

2,Economics :- There are four regular faculties and one guest faculty in the department for engaging +3 Degree classes. All the faculty members participate in seminars, symposia,

workshops and training programmes. Three of the faculty members are actively engaged in curricular and academic pursuits. Two faculties remain in charge of the principal of the college during the Academic session i.e 1.9.2019 to and 18.9.2019 and then 18.9.2019 to till date. However, the teaching staff may be encouraged to take Minor/Major Research Projects and to be actively engaged in research and publications of books and journals. The students of the department are active in participating in NCC, NSS and YRC activities. Their academic performance is satisfactory. There are good numbers of books in the seminar to cater to the needs of the students **(Annexure-2).**

3. History :- The History department has two regular members of the teaching faculty and one guest faculty, They are engaged in both teaching and extension activities. Students' performance is satisfactory and their feedback is equally good. Teacher participation in seminar activities is satisfactory and in the current year in collaboration with philosophy Department, had organized a State-Level seminar on 'State Achieves'. The seminar library is moderately equipped and needs improvement with original texts, reference books and journals. Greater focus has to be made by the teachers for research activities like publication and for Ph.D. The faculty members are to be motivated for applying for Major/Minor Research Projects. **The department is keen to open P.G. Courses in History which is a welcome sign (Refer Annexure- 3).**

4. Philosophy :- The department has two sanctioned posts but is being managed by one regular faculty being assisted by one guest faculty teacher. However, the department is vibrant in academic activities like teaching, research and organizing seminar and periodical lecture programme. The single faculty member is actively engaged in seminar activities and has been instrumental in participating in International, National and State-level seminars at different places. As a part of extension activities, the lone member of teaching staff has participated in a workshop on "Quality Improvement of Higher Education and the role of college teachers" organized by the department of Higher Education, Government of Odisha. The faculty members participated International seminars during the session. However, the seminar Library does not have adequate number of books and needs further improvement along with journals. Their intention to open **P.G. Course in "Applied Philosophy"** needs encouragement at the appropriate levels. The faculty members need to apply for Minor/Major Research Project and to pursue for Ph.D. in the academic interest of the students and teachers of the department **(Refer Annexure-4).**

5. Political Science: - The department is with 3 regular faculty members and one guest faculty. One of them has been awarded Ph.D. degree and are engaged in

teaching Honours students at Degree level. Student participation in seminar activities is satisfactory. The faculty members are also active in participation in seminars and workshops at the state-level. As a part of Faculty Improvement Programme they have also organized a number of extra-mural lectures. Students are encouraged to update their subject-specific knowledge through online and internet. Their performance is good. The seminar library is moderately equipped and needs more number of original texts, reference books and Journals. However, the faculty members are to be encouraged for undertaking Minor/Major Research Project and extension activities like organizing Training Centers on local self-government, Good Governance, Voluntarism etc in collaboration with NGO's. In their action plan, they intend to open P.G. Courses in Political Science and Public Administration which should be encouraged (Refer Annexure-5).

6. Sociology: - The Sociology Department is being run by three regular faculty member and two guest faculties. One faculty member is with Ph.D. and other research publications. It is an uphill task for the faculties to manage both UG and PG (MSW) by the faculties. There are a good number of students opting for Sociology in Honours classes at the Degree level with a high ambition and keen desire to pursue higher studies in Sociology. It will not be out of place to mention that the cream of students of social sciences opt for sociology honours. The Department has organized a state level seminar in collaboration with Philosophy Department. The department has less number of books in the seminar Library which needs to be enhanced along with journals. The student feed-back on quality of teaching in the department is very good. Students of the department bring repute to the department not only in the field of academics but also in the field of games and sports, dance and debate competitions. The girl students have also taken self-defense training programme. The department organizes extra-mural lectures by inviting scholars of sociology. However, the faculty members may be encouraged to apply for Minor/Major Research Projects and to pursue Ph.D. in the interest of the department.

In their action plan, they have suggested to encourage students to go for internship in different NGOs during summer/ puja vacation for skill development. This is a novel idea and must be encouraged by providing necessary support like funding, liaisoning with NGOs subject to the approval of the government (Refer Annexure-6).

7. Home Science :- There one regular faculty member with two guest faculties in the department to cater to the needs of +3 Degree teaching. The faculties take also take keen

interest to participate in different seminars, workshops and to deliver extra-mural lecturers. One faculty member has attended a workshop on “Research methodology” organized by one HEIs. The department has invited academicians from the field of ‘Food Nutrition’ to deliver extra-mural lectures. The students’ feedback on the institution in general and the department in particular is excellent. All the girl students have completed self-defence training programme. The practical laboratory seems to be inadequate to manage huge students. The number of books and journals in the departmental library is up to the mark. However, the faculty members may be encouraged to pursue Ph.D. and to undertake Major/Minor Research Projects and publish books for extending the frontiers of knowledge in Education. (Annexure-7)

SCIENCE DEPARTMENTS

8. Botany : The department is full-fledged with five regular faculty members who are highly qualified and richly experienced to handle the extra rigors in respect of teaching in CBCS mode. Five Faculties including one member of the faculty with Ph.D. is actively engaged in research publications. One teacher Mrs Jayanti Parija has attended and presented his research paper in a National Seminar and she has been awarded with Rajeeb Gandhi Award for NSS activities. Students of the department write regularly for the wall magazine. A major number of participation is from this Department in NSS Girls wing. While a good number of girl students participate in self-defense training programme, equally a very high percentage of students pass out with first class in the final degree examinations. The department has a well-stocked seminar library which caters to the academic need of the students. The laboratory is well-equipped and well-maintained but lack of full-time demonstrators really hampers the practical teaching and laboratory management. Feedback by students on teaching-learning is quite good while their concern for better sporting and medical facilities are to be addressed by the authorities. More number of extramural lectures by renowned scientists should be organized for better exposure of the students to the current trends in biosciences. Members of the faculty should apply for minor/major research projects for better research engagements and attend more number of seminars for updating their knowledge in the current developments in their fields. Micro farming for some profit crop like mushroom is being undertaken to impart hands-on knowledge to the students and may be taken up as an extension activity too (Refer Annexure-8).

9. Chemistry : It is a full-fledged department in all respects, with seven members of faculty, full strength of non-teaching staff and adequate infrastructural facilities. Two members of

faculty have recently published in peer-reviewed journals while others have no publications to their credit, which tells upon the research output of the department and which should be improved upon. More number of teachers should apply for Minor and Major projects, which would definitely enhance the research activities of the college as a whole. Members of the faculty regularly attend seminars and symposiums held inside and outside the state. One teacher, Dr. Asit Parija, Ex-Secretary Odisha Chemistry Association, has attended and presented his research paper in a National Seminar. The laboratory is a well-equipped one with very experienced staff to cater to the needs of the students for better practical education. The Department is having a research laboratory and it has a record of producing successful Ph.D. scholars. It has acquired costly equipments like UV Spectrophotometer, which have become essential after the implementation of CBCS syllabus. The Department is also publishing a Magazine "The Cabon" annually which speaks about the academic transmission and grooming of the students. The department possesses a well-stocked seminar library which actively issues books to the students which could have been better used if issued to the needy ones on the basis of merit cum means. Although the department holds extramural lectures in the inaugural session of the seminar by inviting renowned scientists from IIT and NISER, the events should be more frequent and at regular intervals which would be highly beneficial for the academic growth as well as intellectual development of the staff as well as the students. The idea of forming an 'Incubation Centre' as stated in the vision and mission of the Department, by roping in the top 15% of the students, is an excellent one and should be planned and executed effectively. Some sort of tie-ups or collaboration with local industries and Pharmaceutical Institutes may be planned for working on low cost projects on environment management, green reactions with applications etc. which would add impetus to social outreach initiatives by the Department. It is learned in the course of the audit that a good number of students attend summer internship programs in very renowned institutes which is really very encouraging and it is suggested that more and more number of students are encouraged for such programs (Refer Annexure-9).

10. Mathematics : Although an important department, but it lacks adequate infrastructure as well as number of teaching staff. It has five regular teachers and one is qualified with M.Phil and Ph.D.. Taking into account the load of CBCS course of studies, teaching and learning in mathematics is highly encouraging. All the regular faculty are highly experienced but seem to have less drive for engagement in research, which should be given

a close look by the teachers for better academic output. Very bright students are admitted into the course and are constantly nourished for further growth in curricular and extracurricular activities through seminar assignments and regular career counseling. It is heartening to learn that a good number of students get admission to PG courses in reputed institutes like IITs and other renowned universities and the department boasts of 'Topper in Science' in the final degree examinations at regular intervals. The department has a seminar library with good number of books, which are issued to the students regularly. But finding a large number of books which remain unused, it is suggested that more number of books be issued to the needy students and more number of books and journals relevant to CBCS be procured for better academic transactions. Students' feedback on teaching and learning is quite encouraging but due to lack of extramural lectures, the students get deprived of exposure as well as scope for updating their knowledge on current developments in mathematical science. Thus, it is suggested that extramural lectures be organized at regular intervals and students should be encouraged to undertake summer internship programs. A full-fledged mathematical laboratory should be developed for imparting lessons in a more meaningful way and the authorities may provide funds for the same. It is suggested that members of the faculty should contribute articles to peer-reviewed journals with continuous updating of knowledge by attending seminars and symposia. It is learned in the course of the audit that a good number of students attend summer internship programs in very renowned institutes which is really very encouraging and it is suggested that more and more number of students are encouraged for such programs. Considering the demand of quality education for PG course in mathematics, the department has rightly proposed to open PG course in the college which should be seriously contemplated by the authorities to move a proposal to the appropriate bodies (Refer Annexure-10).

11. Physics : There are four numbers of regular faculty and adequate number of non-teaching staff to manage teaching and learning process in the department. The faculty consists of young and experienced teachers with high qualification, who very efficiently impart lessons to the brightest of the students of the college, admitted to this course. The department organizes state-level seminars to which very eminent physicists from reputed institutes are invited with active participation of the staff and the students. The laboratory is a well-maintained and well-equipped one with highly efficient staff, which adopts very modern approach in imparting practical lessons. Although full to the capacity, research

output is not up to the mark and thus it is suggested that members of the faculty stay more engaged in research and publications as a result of which the department with brightest of students could serve the students and the scientific community as a whole in the best possible manner. The young faculty should be more oriented in applying for minor/major research projects to UGC, CSIR and DST by which there would be continuous efforts in pursuance of research and publications. Teachers are found to adopt ICT methodology for teaching in theory classes and the students too make seminar presentation in ICT mode, which is really heartening. Many students attend summer internship programs at very renowned research institutes and show promise of intensive research career. The department may start low cost projects in collaboration with local industries and research institutes like Institute of Physics (**Annexure-11**).

12 Statistics :Two regular faculty with adequate number of non-teaching staff manage the department. Though well-equipped in every respect for imparting lessons in Statistics in undergraduate level, it is a matter of concern that very few number of students opt for this subject and **hence sensitization programs about prospects and promises of the subject should be held prior to admission so that more number of students may be motivated to join this course**. Although a small department with low student strength, its students participate in all the college level competitions and also in all extracurricular activities. A good number of girls have enrolled in self-defense training and cultural activities. **One faculty having Ph.D. and key interest in Research publications has potential to produce research scholars, but for which financial support and encouragement is needed**. Practical teaching and learning suffer due to absence of proper computing systems including adequate software and hardware, which should be addressed by the authorities urgently. **It is suggested that the Central Computer Laboratory of the college may be provided with appropriate software for practical lessons in statistics**. The seminar is very active with students' presentations and meetings and has a library with good stock of books. More number of books and journals, commensurate with CBCS may be procured for better use by the students. The department in **their action plan has proposed to open self-financing course in 'Actuarial Science', feasibility of which may be studied keeping in view the demands and prospects of the course**. The Department should organize extramural lectures regularly for the benefit of the staff as well as the students, which are academically enriching also. While students should be encouraged to apply and attend summer internship programs in renowned institutes, counseling sessions for career

making should be organized regularly (**ReferAnnexure-12**).

13. Zoology :Department of Zoology is equipped with Four regular faculty as it is managed and all are having Ph.D.s and engaged themselves in research activities.**It is learned that quite a good number of meritorious students opt for zoology as honours subject** .The seminar activities are conducted well with good participation by the students and the final year students are guided for their seminar presentations through ICT. The seminar library is very well-stocked and caters well to the need of the students and the staff as well. A huge number of books are found in the **shelves** unissued, which should be more prudently managed for better distribution amongst needy students. The feedback by students mentions about good teaching and learning in the subject while they demand better library and toilet facilities, which may be considered for improvement. It seems a disciplined Department .H.O.D guided the students in a study tour to VitakKanika Crocodiles Sanctuary, and supervises the project works of the final year students, which is quite laudable. Quite a good number of studentsparticipatein the self-defense training programme and other extracurricular activities. Twenty-seven students have contributed articles in the Seminar Proceedings. **It is suggested that students should be sensitized about the summer internship programs so that more number of students attend it for exposure to current developments in research.** The laboratory is well- equipped and serves the learners adequately for their practical lessons. Still it is felt that more equipment and models should be procured keeping in view the demands of CBCS curriculum. **The Department may take up low cost projects in collaboration with CIFA, CPDO, IILS, OUAT, RMRC etc., which would be of immense academic output with huge social welfare implications (ReferAnnexure-13).**

LANGUAGE DEPARTMENTS

14. English :Four regular faculty with one guest faculty are managing the department. Having one Ph.D., but all are well-equipped in every respect for imparting lessons in English in undergraduate level The team suggested modifications in the Vision and Mission statement to make it more focused on the role and function of the study of language and literature in India. The team also makes suggestions for improving the publications of the Department as they were found to be lopsided (**ReferAnnexure-14**).

15. Odia: The team suggested a positive formulation of the Vision and Mission statement, keeping in view the importance of Odia language and literature in fostering critical engagement with the regional literary and cultural tradition. Also suggest the inclusion of

all details about publications and seminar participation in the format. **(ReferAnnexure-15).**

16. Sanskrit :The Sanskrit Department is being run by two regular faculty member and one guest faculty. One faculty member is with Ph.D with NET qualification. and other research publications There are a good number of students opting for Sociology in Honours classes at the Degree level with a high ambition and keen desire to pursue higher studies in Sociology. The team suggested a positive formulation of the Vision and Mission statement, keeping in view the importance of Sanskrit in exposing youth to the rich resources of Ancient India. The Department should also work towards making Sanskrit a living language in the present time. Suggested the inclusion of all details about publications and seminar participation in the format **(ReferAnnexure-16).**

17. COMMERCE DEPARTMENT :

There are five regular and two guest faculty members in the department to carter to the needs of +3 Degree teaching PG Dep[artment of MFC. One faculty member is with Ph.D. and one with NET are taking keen interest in guiding research. The Department had also organized two UGC sponsored National Seminars in the past. The Department also organized a Work shop on Govt. Of Odisha Sponsored program They also take keen interest to participate in different seminars, workshops and to deliver extra-mural lecturers. One faculty member attended a 3-day workshop on “Research methodology” organized by different HEIs. The department has invited academicians from the field of Education to deliver extra-mural lectures. The students’ feedback on the institution in general and the department in particular is excellentAfter examining the records submitted by the Department and interacting with the faculty members, the team has the following Observations & Recommendations for the Commerce Department. **(Annexure-17)**

REPORT

Criteria I: Curricular Aspects

SUMMARY

Salipur Autonomous College, Salipur, is constituent Autonomous college ofUtkal University, Bhubaneswarwas established in the year 1964.. It is one of the oldest state government Aided Educational Institution elevated to the status of Autonomous

College on 19th June 2014 after functioning as a top constituent college of Utkal University, Bhubaneswar, Odisha for about 50 years. Conscientious efforts were made on regular basis to create an academic environment which offered maximum opportunity for students to pursue interdisciplinary courses. The Principal had formed different committees and assigned various responsibilities to the coordinators of committees for monitoring and planning variety of activities for the integrated development of the college.

The college offers 17 UG programs under regular stream and 3 PG and 1 UG in self financing category. Salipur College, Salipur is one of the oldest Higher Education Institution (HEI) of the state of Odisha addressing the academic need of the rural and economically back-ward people. Soon after the conferment of Autonomous status and 2nd cycle NAAC re-accreditation from the academic session 2014-15 the College aims to create ever expanding opportunities for higher education and research in newly emerging areas for the development of entire society,

At the outset, the college has resolved to take a collective effort to create an inspiring academic culture in the institution, which creates a special bond between teacher and student to access deeper knowledge and to participate in its expansion and transmission.

The IQAC committee has played a vital role in the progress of the college. IQAC has organized several staff and students development programs and workshops in order to ensure valid transmission of knowledge and evaluation. Serious efforts were taken by the Government of Odisha and Governing Body to assure quality of teaching through feedback from parents, staff and students.

New courses (SF) started from the academic year
2015-16 MSW & BCA, 2016-17 MFC, and 2017-18 M.A. Odia

Strength

- Fifty Six years old HEI of Odisha is running under the Administrative control of Government of Odisha
- It is a Autonomous College and is designing its own curriculum. Thrust of the curriculum is in promoting value based education, women empowerment, gender sensitization, skill development, personality development and awareness on environment protection. An extra thrust for job oriented courses.

- The college campus is wi-fi- admission procedure is controlled and regulated by the Government of Odisha
- Besides 21 regular programmes Eight Add on courses are offered to students to impart the vision and mission of the institution.
- The Institution and its teachers have earned a brand image in the Academic scene of the state.

Weakness

- Restricted autonomous status allows only limited freedom in curriculum designing.
- More inter-disciplinary courses need to be introduced.
- Means of communication and transportation need improvement.
- Lack of financial stability and the college is dependent on Grant in Aid.
- Limited infrastructure in consideration to its strength and age

Criteria II: Teaching Learning and Evaluation

SUMMARY

The institution is committed in providing quality academic excellence as well as human excellence. The academic audit confirms that quality is inseparable to teaching and learning. The faculty, despite of having many challenges is extremely committed in contributing maximum to the students.

Teaching and learning are the main focus of the academic management. All the departments maintain an academic plan which is monitored by the Academic Bursar and the Head of the Departments. Another remarkable feature of the teaching learning environment is the personal relationship and bond that exist between teachers and students. The high learners and the slow learners are identified by the teachers and accordingly special classes are organised for the slow learners to perform better. All the departments have integrated and interactive teaching learning methodology that includes classroom teaching, PowerPoint presentation, ICT aided presentations to maintain the quality of teaching-learning. The teachers provide guidance for assignment. Performance of each student is evaluated on the basis of regular class test,

assignments and exams conducted by the college itself.

The assessment pattern and results are communicated to all the students in the official website of the college for their satisfaction and further improvement. The College Administration has taken special care to inculcate good values among students and has entrusted the responsibility to the teacher in-charge of the class.

Strength

- Student centric, ICT enabled, participatory and interactive teaching learning methods are promoted.
- Campus wide internet connectivity.
- Innovative teaching and learning methods through e-assignments, e-notes, e-books, and web resources.
- Students and teachers participate in International and National seminars and conferences.
- Evaluation methods ensure maximum output from the students.
- 21 of the faculty are Ph. D holders and 14 of the faculty are M. Phil holders and 7 are pursuing their doctoral studies.
- The curricular and the co-curricular activities are well balanced in the Teaching Learning environment to provide holistic education to the students.
- The Admission committee is vigilant in making the admission process transparent and efficient in obedience to direction of the Government through SAMS.
- IQAC provides Faculty Enrichment Programs and Orientation Programs for students.
- IQAC also conducts feedback on the Governance and Leadership along with faculty members.
- Teaching pedagogy is well integrated with many activities which provide the students learn differently.
- Well equipped computer labs and Science labs are made available.
- Smart class rooms, Botanical garden, Herbarium are made in order to enhance the knowledge of the students.

- Library has variety of magazines, journals, competitive books along with course text books.
- Grievance redressal cell is functioning well in the college.

Weakness

- Shortage of financial resources to address 3400 students of rural area.
- Auditorium is needed
- Needs more Class rooms

Transparency in admission procedure

The admission procedure is completely done by Students Academic Management System under the control of Department of Higher Education Government of Odisha

To maintain academic excellence, the college organises internal examination before the final examination for the evaluation process. Students are provided with answer book of the Internal Examination for their self-evaluation.

Criteria III: Research, Consultancy and Extension

SUMMARY

Salipur Autonomous College, Salipur has a research committee that guides and encourages the staff and students to take up research projects as part of teaching-learning. The college values research studies very highly and promotes research as an integral part of curriculum. Teachers encourage their students to take up mini research projects. Departments of Chemistry, Odia, History, and Political Science have submitted Minor research projects to UGC. The detailed reports are published in the college news bulletin. Each student of 5th semester submits a Project report as a part of their Curriculum. As they are the beginners, the college has come out to support them by organizing Seminars and Work Shops. Along with their own Project work, students help the students of nearby colleges.

Major Awards and Recognition of the Institution

DrBijayananda Sing, Associate Professor of Odia elected two times as the President of OdiaSahityaSamaj. Two students have own chancellor award from the Utkal University during 2019-20.

Consultancy

- Department of Commerce is providing Consultancy in preparing IT return.
- Department of Botany is providing consultancy in use of Medicinal plants
- Department of Chemistry providing consultancy to prepare Sanitizer at low cost.
- Department of Education is providing consultancy in teaching plans and pedagogy to School Teachers

Collaborations & Linkages

We have our collaboration with Pharmacy College, Salipur on exchange of teachers and Laboratory

Strength

- Extension activities are innovative and have strengthened.
- Minor research projects have taken up by various departments in the college. Efforts have been taken to improve consultancy by the institution.
- Research initiatives and publications.
- Four teachers have been declared registered Guide for Ph.D. by Utkal University
- International and National Seminars have been conducted

Weakness

Due to lack of financial support major research studies could not take place. Linkage and collaboration needs to be extended.

Criteria IV: Infrastructure and Learning resources

Salipur Autonomous College, a diverse and vibrant institution in Salipur in the District of Cuttack. Our mission is to transform lives of students through excellent education. The college is spread over 15.04 acres. It also started Girls' Hostel in the year 2017. The institution follows the curriculum prescribed with a focus on employability and the faculty is committed to improve the learning outcome of all the students, which includes supportive infrastructure facilities.

Library:

- ✓ Library is completely equipped with variety of books, journals, news papers and computers to deal with the demands of the student and teaching body.

- ✓ The library has 64,924 books and 1245 National Journals.
- ✓ In addition to this, it has competitive books and Internet facility. Question Banks are available in the Library.

Strength

The word bank has sanctioned 6.28 crores under IDP for the construction of Class rooms, Labrotories and Hostels.

- It has a huge infrastructure of 25000 sq ft
- It has a Botanical garden with another flower Garden.
- 24x7 campus security with electricity.
- A big play ground with a sports complex.
- College canteen is good to serve and a building has been constructed

Weakness

- Needs financial support for more books and journals in the library.
- Needs more class rooms as students strength has increased and old infrastructure is not in a usable condition

Criteria V: Student Support and Progression

SUMMARY

Salipur Autonomous College is committed to the well-being and safety of the students. The institution provides assistance wherever possible to ensure that their learning experience is fulfilling, healthy and proactive. The institution has a frame work to engage and support a broad range of people, especially those involved in teaching, learning and student support in strategic or in practice roles. Enabling student access, retention, attainment and progression are embedded in the curricula and in all programmes are parts of the inclusive culture of the institution.

Access is enabled through

- As part of Student Information System, students are provided with

information on admission, financial aid, rules and regulations through the college website, prospectus and notice board.

- Students from marginalized and economically weaker sections are given access. Reservation policy of SC/ST/Minority is strictly followed.
- Students are provided support through mentoring, lesson observation and peermentoring.
- Embedding flexible learning and online provision to facilitate access to all.
- Providing comprehensive personal tutoring systems for all students as part of their program.
- Orientation programs to nurture a sense of belonging to promote engagement and enhance attainment.
- 28 committees have been formed in order to support students in achieving human and academic excellence.

Student Support Initiatives

- Grievance Redressal Cell / Internal Complaint Cell, Career Guidance Cell, Placement Cell, Anti- Ragging Cell and Anti- Sexual Harassment Cell act as permanent Resident Counselor.
- Financial support is given to students through scholarships and stipend.
- Certificate courses like Spoken English, MCVP, Tourism Management, ICT, Soft Skill, IT return , etc are provided with free of cost.
- The institution updates its prospectus, handbook, rule book, website and calendar.
- College magazine is published annually and Campus Bulletin of the College is published in a year.
- Remedial Classes are conducted for slow learners.
- High Learners are identified and provided opportunity to enhance their potential.
- Academic monitoring takes place through Continuous Internal Assessment, Internal Examination and End Semester/Annual Examination.
- NCC,NSS,RoversRanger,Eco Club and YRC promote shared responsibility and commitment in serving society.
- Annual sports day is conducted to promote sports and games.

- Cultural events are organized.
- Placement Cell develops progression plans for students and enables career and academic progression.

Criteria VI: Governance & Leadership

SUMMARY

The institution has a clear and shared Vision and Mission statement. Governance and Leadership are well defined to achieve human and academic excellence. The institutional leadership has always been participatory. It is a process of encouraging, persuading, and directing others to make decisions to perform in accordance with the vision and mission of the institution in an effective manner. This is a strategic move to foster creativity and accountability. The Academic Council and the Board of Studies participate in creating strategic plans, approval of curriculum of the programs to ensure quality teaching-learning.

- ✓ The academic and administrative activities are carried out in consensus with stated policies of the institution.
- ✓ Transparency is maintained in faculty appointment and it is based on merit.
- ✓ IQAC organizes Professional Development Programs for teaching and non-teaching staff.
- ✓ Workshops are organized by the IQAC for mentoring.
- ✓ Faculties are encouraged to introduce skill-based initiatives with academic instruction.
- ✓ New programs are introduced in the curriculum to equip the students with key skills.
- ✓ Governance and Leadership focus on transforming the institution's new ideas through research.
- ✓ The External and Internal Academic Audit to ensure quality, accountability and transparency.
- ✓ Financial Committee and Purchase Committee plan and allocate budget for academic and administrative activities.
- ✓ Setup world class campus.

Criteria VII: Innovations & Best Practices

SUMMARY

The mandate of the institution is to internationalize quality higher education. The institution is committed to create unique pathways to enable young men and women to achieve the ESE factor (Education, Social Mobility and Economic Independence). Innovations are a part of the inclusive culture of the institution and conscientious efforts are taken to transform the mindset of young men and women to become seekers of knowledge and entrepreneurs. The best practices of the Institution contribute to:

Creating an effective system of quality culture in curriculum

- ✓ An effective system of learning mobility is made available with equitable open access.
- ✓ Innovations become reference points to make a paradigm shift from current system of learning.
- ✓ Shift from Input to Output. Teacher centered to student centered learning.

Create Strategic Aggregations

- ✓ Organizing International Conferences, Seminars and Workshops. Encouragement for research.
- ✓ Creating International level study environment.

Innovative Practices of the Institution are:

Teachers are appointed on the basis of their merit through a transparent system. Participatory system of Governance and Team Leadership.

1. Madhusudan Memorial Lecturer

Every year the College organizes Madhusudan Memorial talk in its foundation day i.e. 9th July. The objective of this programme is to instill the values and the works of Barrister Madhusudan Das, son of the soil and the person responsible for Odisha as a state & Odia pride, to students, teachers and

public. A person of National repute and contributed for the society is awarded with Madhusamman each year. A published book of the Memorial lecture of each year is circulated in the function

2. **Blood Donation Drive**

'Safe a Life' through annual blood donation camp. The Blood Donation camps have been organized from the past 25 years and contributing about 120-150 pints of blood collected and given to Blood Bank SCB Medical College Hospital, Cuttack. Besides, whenever there is an SOS call from any hospital, students generously donate blood to save lives. Red Cross and SCB College & hospital has recognized this noble cause and awarded a certificate of appreciation for donating blood continuously for the past years.

3. **Mandatory Project Work/Internship**

Students get an exposure to basic research and opportunities for internship and turn out to be independent thinkers with augmented job opportunities. In the Curriculum one paper of 100marks is mandated for a 6th semester student to go for a Project work and submit a dissertation . In consideration to Project Dissertation and Viva voce marks are arared to the student by External and Internal examiner

4. **Sunday Science School**

To move beyond academics and develop scientific temper, the department of Chemistry has taken up Sunday Science School Project for Higher Secondary students, a concept promoted by Retired Chemistry Teachers Forum in collaboration with Odisha Chemical Society. The aim is to give hands-on experience and develop scientific literacy.

5. **ODISHA Day Celebration**

On 1st April 1936, Orissa got its entity at state basing on its language and culture. In order to commemorate day the College observes of the day and organizes rallies, meetings and symposiums to popularize Odia as the national language, creates awareness on career opportunities in Odia literature and taps the creative talent in Odia.

6. **Public Address System**

Every department takes the responsibility to conduct 'Plan for the Day' session every morning before the commencement of class. The session includes breathing exercise, message on a particular theme for the week with anecdotal references, thought for the day, news headlines and important notices.

7. **Student Cabinet**

Student leaders are vibrant carrying out responsible tasks with

conscientiousness. In addition to conducting various competitions/activities/celebrations, they offer their services to maintain discipline/cleanliness, to serve food at the canteen during peak hours and train the juniors for intercollegiate competitions. The stamp of excellence of these leaders is recognized on the Annual Day with trophies and certificates.

8. The College Band

The college band, trained by an external expert, rises to every important occasion of the college with Guard of Honour, making the campus come alive with music and rhythm. On the Merit Certificate Day, the members get certified for their contributions throughout the year.

9. Training Centre for promising Athletes

The Athletic Club of Salipur College has been offering Training for the local youths and promising athletes. The gym of the College is open for 6 hours daily for the use of students and local Athletes. During Puja Vacation and Summer Vacation the Athletic Club set up temporary Training Centers to train the athletes. Many groomed Athletes of Odisha have been trained from this centre.

10. Shop Without Shop keeper

In order to sensitize the students about honesty, integrity and to develop a spirit of entrepreneurship, the Department of Chemistry has initiated a small organisation' Shop without shop keeper. The seed money of the event was Rs.5000 in the year 2017-18 and now its turnover is Rs15000p.a. The shop is managed by the Final year students of Chemistry and is selling Note Books, Pen , Pencil, Erasers, and other essential study materials.

11. No Tution fees from Girls and poor students

The In obedience to State government guideline the college is not collecting any tution fees from the Girls students and also from the ST/SC and Economically backward students.

12. Bikalananda Scholarship to Meritorious students

With the patronization of Bikaklananda Trust the college is fecilitating the merit list for the meritorious and needy students for awarding scholarship to 100 students. The trust is providing books, Note books etc with financial help of Rs 5000 each.

13. Laptops to Meritorious students

Laptops are provided each year to the more than 100 meritorious students, by the Government of Odisha. The College authority prepares the merit list and recommend for the desposal of the laptops in a ceremony.

14. The Alumni Association

The Alumni Association is a registered body and has a strong global network. The executive members conduct social service activities for the underprivileged and meritorious students and organizes a function each year

15. Planting Saplings

When Principals/faculty reach superannuation, saplings are planted to enhance greenery on the campus. Moreover the Department of Botany has taken care of to implant saplings of medicinal plants.

16. Counselling Cell

Students counselling cell is working here efficiently and effectively. The cell is organizing entry in services classes and soft skill classes for the student. The cell is also responsible to provide information on job opportunities to the students

17. Celebration of International Women's Day

International Day for Women in association with the Women's Cell and the alumni of the College is celebrating every year and four student achievers are honoured.

18. Scholarship for meritorious and poor students.

The college provides free ship and financial assistance to the meritorious students through SSG and SAF. The National Scholarships and state Government schlorships are also provided to the economically backward students.

19. Awards by the staff members to Best Graduates

Awards instituted by the staff members of the College to the best graduates of different departments in the memories of their family members.

20. Awards instituted by staff members of the College to best athlete in the memories of their family members.

Awards instituted by staff members of the College to the best athlete in the memories of their family members.

21. The Annual Academic Audit

Every year in March/April the Internal Quality Assurance Cell conducts the Annual Academic Audit of all UG/PG departments and student support systems

Green Initiatives

Eco-friendly practices that encourage a spirit of environmental friendliness are implemented.

The college is committed to Mother Earth and environmental concerns. The thrust is on greening initiatives such as practicing organic farming, conservation of water bodies, promoting water literacy, cleaning of college campus, solid waste management and endorsing the use of eco-friendly products.

Solid Waste Management

The coordinator of Eco Club organizes regular awareness programs related to solid waste management along with its team of the committee and students.

E-Waste management

E-waste generated in the campus is very little in quantity. Refilling of the cartridges of laser printers is done outside the college campus. The E-waste and defective item from computer laboratory are being stored properly. The institution has decided to contact approved E-waste management and disposal facility in order to dispose E-waste in a scientific way.

Academic Initiatives

- ✓ Innovative and relevant Academic Programs together with Inter-disciplinary programs were introduced.
- ✓ The Environmental Studies (EVS) syllabus designed and proposed by the UGC is incorporated to the curriculum for all the UG programs.
- ✓ Youth Festival is organized by the college.

Organic Farming Initiatives

The Eco-Club of the college took the initiative for organic farming. They organized various programs on pesticide free farming.

EXAMINATION CELL

1. Exam Cell Structure

- Controller of Examinations
- Deputy Controllers (3)
- Data Entry operators

2. Document Verification

1. Examination Manual
2. List of Programmes
3. Syllabi
4. Notifications File
5. Files regarding Registration of students and issue of Admit Cards

6. Inward/ Outward Registers

7. Stock Register

Observations

1. Conduct of Examinations

The list of invigilators prepared by the Controller of Exams is handed over to the Cell. However, the internal adjustments could be reported well in advance if the dutylist is published sufficiently earlier.

The seating arrangement of students for the examination is done by the officestaff. A list containing the register, number of students in each class room and the details of examination in that room is prepared by the office and given to the invigilator.

After marking the details such as absentees, signature of students and number of additional sheets issued, this list is given back to the office.

The absentees' statement should be kept in the Cell and is to be reported to the department concerned.

Confidentiality is maintained in dealing with question papers.

All cases of malpractice (if any) are dealt with as per the university rules envisaged in the examination manual.

2. Appointment of examiners.

Question papers for internal examinations are prepared by the concerned departments andfor Semester examinations by faculties of other Autonomous however, the scrutiny of the question papers are done by the academic council.

3. Valuation

The valuation of answer sheets of final examinations is done in the University.

The valuation of Internal Exams and Pre-final exams are done by the faculty in the college itself.

In theory if possible the students should be given facility (on payment) to see their final marked answer scripts.

4. Grievance Redressal Cell

A vibrant Grievance Redressal Cell is functional.

5. General Observation

The functioning of the Examination Cell is good. However, there is room for further improvement.

Audit Report Administrative Office

SUMMARY OF OBSERVATION

Principal

The college administration has taken efforts to update recent trends in Academic & Administrative Audit (AAA) as a tool for continuous quality improvement in the college. This Audit was mainly done to understand the existing system and assess the strengths and weaknesses of the departments and administrative units and to suggest the methods for improvement to overcome the weaknesses. It also helped to identify the bottlenecks in the existing administrative mechanisms and to create opportunities for academic reforms, administrative reforms and examination reforms etc.

The Audit report has made several suggestions for continuous improvement of quality in higher education keeping in mind the criteria and reports by NAAC and other bodies. By the Internal Quality Assurance Cell (IQAC) and undergoing External Quality Assurance, process the college continuously strives for academic excellence and undertake continuous academic and administrative audits in future.

The meeting of the AAA Committee was fixed on March 2020. The Committee had a formal meeting in the office of the Principal, Dr Umesh Chandra Pati. The Principal presented the overall developments and emphasized the progress made in the academic year 2019-20 in all spheres of activities. Members of the Committee discussed the procedural issues and began their exercise as per the programme schedule prepared by the Coordinator, IQAC.

The Committee visited all the teaching departments, support services, administrative sections and other infrastructural facilities and interacted with the teaching staff, students and non-teaching Staff to know the academic and administrative performance. Apart from this, concerned Heads of all departments presented their departmental reports. This has given scope of thorough interaction and also for several clarifications.

The Committee after completing all stages of inspection and interactions prepared the AAA Report covering the summarized observations and recommendations.

IQAC Coordinator

The Administrative Sections of Salipur Autonomous College is well organized and carrying out the day-today work systematically according to the plan. College administrative office is adequately furnished with suitable furniture and computer systems with internet connectivity. Most of the operations are done through computer. E-mail, phone and whatsapp are the major means of communication among the management, teaching staff and other office sections. College website is fairly covering all sorts of information about the college including the examination, fees structure, rules and regulations and time to time information and instructions to the stakeholders.

The college has taken appropriate measures to provide basic training to administrative staff about the use of IT, office management, file arrangement and also the communication skills, etc. Basic amenities like clean wash rooms and drinking water and a congenial office environment is provided. Each and every staff is aware of their duties and responsibilities. It is observed that there is close cooperation and coordination among the sections, departments and support services. The frequent support and encouragement of the members of the college management has made a lot of impact on the staff to maintain the academic and administrative discipline in the college.

SWOC ANALYSIS

Strength, Weakness, Opportunities and Challenges (SWOC)

As of every institution Salipur Autonomous College has its own strengths, weaknesses, opportunities and challenges. They are part and parcel of every institution. They go side by side. The college takes calculated efforts to increase the strengths, decrease the weaknesses, and create opportunities for enhancing quality in higher education by taking up reasonable risks in facing the challenges.

1. Institutional Strengths:

The strengths of Salipur Autonomous College are described under the following topics and sub-titles.

1.1 Academic excellence: Achievable goals

Salipur Autonomous College has set achievable goals on academic excellence. The main goal of the college is to provide excellent higher education to its students. In order to achieve this the following methodologies are adapted by the college. The college has excellent results in the university examinations so far.

❖ **Regular classes**

Classes are held regularly and that with punctuality. The college administration stresses on punctuality and demands that the students and staff be punctual and regular in attending classes.

□ **Class room management**

Even though the college follows the class room lecture model, it makes sure that the lecture model is not entirely a 'banking education system'. In a 'banking education system' the teacher is a depositor. He/She deposits his/her ideas and knowledge and the students receive them. But the college follows the participatory approach for maximum participation of students in learning. Learning takes place when the mind is challenged to question itself and find an answer. Personal attention and care is assured to each student.

❖ **Committed teachers**

Another major strength of the college is the commitment of the teachers and other staff members together to their work culture. Their dedication to their profession is applaudable. Disciplined teachers, students and staff are the key to success.

❖ **Good infrastructure**

The College has a strongly constructed elegant looking two storied building with well equipped class rooms, computer lab, science laboratories and a library that has more than sixty four thousands of books. Different dailies are made available to keep pace with the revolving world as well as to widen the knowledge of the students. The class rooms and smart class rooms have been equipped with maximum academic efficiency. The college is situated in 15.045 acres of land. It provides a healthy atmosphere conducive to learning and study.

❖ **Holistic Education**

Our approach to education is holistic. It ensures overall development of the students. Personality development of students is taken care of with utmost dedication and diligence. From time to time co-curricular activities like speech competition, essay writing, painting, drawing and quiz competitions are conducted

to augment the students' knowledge. Cultural programs, sports and games are conducted regularly to variegate the learning process.

□ Admission is open to the students without prejudice. Students who have 60% marks and above are selected and admitted in the college. 52% of the students are from the indigenous groups while the rest belong to the backward communities. All Students are getting scholarships from the welfare department of the Odisha government and also from Government of India. At present the percentage of the girls is higher than 50%.

❖ **Other facilities to enhance quality education**

Salipur Autonomous College has entered into its 57th year of existence in since 1964. The college building is only 1 km away from the Cuttack- Kendrapara State highway. It has two strongly built sheds for parking motorized vehicles of the staff and students. The college provides canteen facilities also for the students. Pure drinking water facilities are available to the staff and students in the college. Common room and toilet facilities are provided separately for boys and girls in the college. There are two Girls Hostel and one Boys hostel in the college campus itself. The Guest House is an added facility for the visiting professors and other officials in need. Internet facilities have been provided to the staff and students through BSNL despite difficulties of rural hinterland.

❖ **A sense of security**

The staff and students feel secure in the college campus. The existence of peaceful atmosphere is another hallmark of the college.

1.2 Personality development and character building

Character building and personality development go side by side. The task is stupendous yet we have thrown the gauntlet to build anew by instilling in them the virtues like patience, tolerance, discipline, punctuality, responsibility, dutifulness, etc., with certain norms and values.

The college insists on the following:

- ✓ Equal opportunities for all.
- ✓ Respect for teachers, elders and co-students.
- ✓ Politeness and courtesy in behavior and conduct.
- ✓ Responsible personality; responsible to oneself, parents, teachers and college as a whole.
- ✓ Dutifulness to oneself, and to the nation. Developing critical and rational thinking.
- ✓ Sensitizing students about various burning issues through extension activities.
- ✓ Commitment to execute social responsibilities. Orientation towards holistic development.

- ✓ Mature & balanced attitude to achieve one's own goals.
- ✓ Standing steady on one's own feet rather than clinging on to unwanted elements and ideas.
- ✓ A person of service. Be spirited with it in line with “*nishkama karma*” (desire less action) for the good of humanity.
- ✓ Promotion of the spirit of patriotism. Inquisitiveness for learning.
- ✓ Teaching students to focus on “learning without diverting attention”.

■ Uniqueness of each student.

1.3 Promotion of spirituality



One may opine that education is aiming at intellectual excellence and may not have anything to do with spiritual growth. Education is secular yet it inherently contains the element of spirituality. India is a citadel of spiritualism and the whole educational edifice of the country is rooted in spiritualism.

■ These practices are helping the all round transformation of students spiritually, morally, ethically and intellectually.

1.4 Promotion of Social Justice

Promotion of social justice, peace, love, harmonious relationship with God, human society and nature: The College believes in social justice for all and promotes equality, fraternity and liberty. Promotion of these values is integral to the college education. It aims at pursuing and achieving academic excellence along with the promotion of social justice for all. Preferential option for the poor, (tribals, dalits, economically backward and marginalized students and girls) is the top priority in admission and selection process. The college is proud of having chosen this remote area to impart higher education mainly among the disadvantaged indigenous people. It is a full-fledged degree college in the with three streams of Arts, Science and Commerce with UG and PG programmes.

1.5 Protection of the Mother Earth

The college believes in protecting the Mother Earth. With intent such as this we have formed Eco-club, which spreads its awareness among the students. Conducting programs on Environmental day and Ozone day are only a part of this program. In order to protect the Mother Earth, to conserve the environment and to preserve the surrounding, the students are being motivated constantly.

➤ **Eco-friendly living and learning:** Eco-friendly living is another motto of the college. The college ensures an eco-friendly campus.

➤ **Care for the environment:** The college makes various efforts in the way of caring and protecting the environment within the college campus by giving various programs through talks, cycle rally & planting trees in the college campus.

➤ **Pollution free campus:** It ensures making the campus green by planting trees and creating flower gardens.

Tobacco substances are prohibited in the campus.

Extension units: Our college has well organized extension units such as NCC, NSS, Rovers Range, Eco-Club & YRC who carry out number of activities in the college as well as in the villages.

➤ The NCC & NSS organizes camps in the villages during winter and summer holidays. The NSS has two adopted villages, Bateswar and Rodhpur where they carry out regular programs.

➤ The Eco-club conducts awareness programs in the college as well as in the villages in an effort to protect and promote the environment.

➤ The YRC conducts health camps in the college. It conducted major events like blood donation camp, public awareness program on usage of medicinal plants and seminar on health and hygiene.

□ The extension units identified two major health hazards in the area. They are drinking water and mental stress. In order to prevent these two major health concerns the extension units organized health awareness programs in the villages. which were well received by the people.

1.5 Web site: www.salipurcollege.org :The college website is an open tool for anybody who wishes to track down anything that is happening in the 56 year college.

1.8 Library with separate reading room facility:

The college has a good library with sufficient books for the current 3400 students. The college strongly promotes the habit of reading and understanding its value, discouraging the current trend of 'cut and paste'. The college provides a flexible space with a wide range of books and other supportive resources for learning and teaching in the college. It also invites wider reading motivating the students to learn for life. The college believes that as a gateway to knowledge the library plays a vital role in molding self.

1.8 Canteen: The College offers canteen facilities to its students. It creates a sort of inner persuasion in the students to make more choices of the healthy food and to get used to developing healthy habits of taking proper nutrition.

1.10 Parking space: The college offers sufficient parking places to meet the needs

of students, faculty and staff by having two separate parking sheds to park their two wheelers and four wheelers.

1.11 Sports ground for outdoor games such as Cricket, Volley Ball, Foot Ball and Athletics : Sports and games are absolute requirements for college level youth. The College has got football, , cricket grounds, two volley ball courts, badminton grounds, and two grounds for Kabbadi and Kho-Kho.

1.12 Indoor games: The college has a few number of indoor games such as carom board, ludo and chess. GYM is also available

1.13 Computer Laboratory: The college has a computer lab consisting of 100 computers for the use of 3400 students. It provides separate computer and internet facilities for the staff also. The students are developing their knowledge of computer science through the facilities made available to them.

1.14 Certificate Programme: The college has initiated eight skill based certificate courses this year in order to bring out the latent talents of the students. The courses come under the nomenclature of MS Word and Power Point, MS Excel, MCVP (*Videography*) , Spoken English, Tourism, ICT etc, They offer additional opportunities to exploit the intellectual wealth and talents the students .

1.15 Different Cells and Committees: Different committees are functional in the college for the efficient management of the college.

1.16 Internal Quality Assurance Cell (IQAC): IQAC seriously working to develop a system for conscious, consistent and catalytic change in the ongoing performance of the college.

- ✓ CBCS model is in place from 2015-16
- ✓ The college maintains strict discipline, which the number of working days are always above norms stipulated by the University and UGC.
- ✓ Strict adherence to academic calendar. The teachers maintain a work diary.
- ✓ Internal evaluation is in place. Students Teachers ratio is ideal.
- ✓ Leadership among the students are not only encouraged but also promoted through the election of class representatives and student council.

2. Weaknesses:

The college cannot claim to be perfect. In a relentless endeavor for excellence, the college identifies its weaknesses in order to overcome them, and thus to achieve its goals.

2.1 Number of admission in the college:

The college has got permission from the government for 17 honours subjects and 3

PG programmes. For lack of sufficient infrastructure, the college could not start PG programmes in Education , Chemistry, Mathematics and Economics. We are hopeful that with hard work, dedicated service and good results, the scenario will change in the future.

2.2 Network problems: Young generation opt for better internet facilities for their studies and development. They want to be connected to the world through internet uninterruptedly..

2.3 Lack of proper travelling facilities: The college does not have its own buses to assist the students to travel to and from the college.

2.4 Lack of communication facilities: Land line phone remains still a dream. There are only BSNL, Airtel and Jio companies which have setup their towers in this area. They go out of order often. Mahuadanr gets cut off from the world for long periods at a stretch. They make online works very difficult.

2.5 Dropouts: Some students drop out of the college suddenly due to **Army recruitment** and Police recruitment. Some female students opt for nursing and primary teachers' training.

2.6 Lack of financial Autonomy:

- The college does not have sufficient funds for the overall development. It has to depend on Grant in Aid from the Government.
- Lack of highly qualified faculty due to vacancies caused due to retirement of experienced faculties.

❖ There is a large vacuum in interface with Industries for students' placement. However an attempt is being made to get the attention of Industry-Institution interface.

❖ There has not been full documentation, of innovation in teaching and experimentation of last years. The college also has not formalized complete data base and use it optimally for the development of the Institution.

2.7 The Salipur Autonomous College prepares the curriculum for all the colleges of the University therefore no flexibility and opportunity to design and develop our own curriculum.

3 Opportunities:

At present there is a wide scope for excelling in the higher education. There are also scopes for new vocational courses as well as for job oriented courses. The college has solicited permission from the Department of higher Education, Govt. of Odisha, in order to introduce the course of PG in Education. The application is

still pending with the Government.

- Acquire 2(f) and 12 (B) statuses from UGC.
- Make students of this rural area proficient in English.
- Acquire a status of College of Excellence (CE).
- Undertake research on locally relevant issues.
- Acquire skills by introducing skill development courses.
- Knowing the background of the students from the remote area the college sets its goal to improve the soft skills and employability of the students.
- The college promotes the teaching staff to pursue Ph.D. and attend seminars / conferences, publish books and research papers.

4. Challenges:

- To make the students of this rural backward land proficient in communicating in English.
- To prevent the brain drain.
- To maintain the all round performance of the college. To acquire permanent affiliation for the college.
- To acquire College of Academic Excellence status for the college. To prevent migration of the people to cities.
- To introduce new vocational and professional courses. To create job opportunities for the students.
- Keeping pace with the rapid change in higher education. To prevent and stop human trafficking.
- To generate funds to be financially self reliant for the completion of the pending works such as upgrading the existing infrastructures.
- To collaborate with other colleges and universities.
- To provide better transport facilities for the students by having college buses.
- To prevent the demon of alcoholism.

- Digitalization of the library of the college.
- To improve the network connection for online classes.
- Implementing e-governance mechanism in the college activities. Making funds available for research projects.

The college effectively does the planning and implementation of the curriculum by the help of the Students, Staff and stakeholders. The college does communicate and convey the message of vision, mission, objectives and core values for which it stands.

RECOMMENDATIONS

Basing upon the findings of the Academic Audit, the following recommendations are suggested by the IQAC :

1. For the purpose of quality enhancement the library should be updated with sufficient number of CBCS-based books.
2. For managing practical component of CBCS syllabus the Laboratories should be properly equipped with appropriate Laboratory equipments.
3. Capacity-building programme should be organized for orienting faculty members on CBCS syllabus.
4. Effective steps must be taken for creation of new posts in different subjects taking into consideration the CBCS workload.
5. Taking into consideration the proposal of converting Salipur Autonomous College into Unitary University, steps may be taken to introduce P.G. Courses in subjects like English, Education, Commerce , Political Science, Economics , Physics, Chemistry, Sociology and Sanskrit,
6. Teacher-Pupil Ratio should be maintained properly by filling up of vacant posts in subjects like Odia, English, Economics, Commerce, Mathematics, Zoology, Political Science, History and Philosophy.
7. Arrangement of **remedial classes**, doubt-clearing classes for students may be undertaken at least once a week.
8. Opening up of a “**Career Counselling Cell**” in each department under the guidance of a teacher to facilitate student awareness on career prospects in

- addition to general counselling for the students.
9. Strengthening of **proctorial activities** to strengthen student-teacher interaction.
 10. Arrangement of **parent-teacher meeting** regularly after each mid- semester and semester-end exam. Student feedback to parents and parent-teacher interaction for students' welfare must receive prime attention.
 11. Preparation of a **Student Database** for pass-out students, maintenance of an alumni Directory, strengthening of **Alumni Association** for greater involvement of the old students in promoting academic and infrastructural development of the College.
 12. Regular **departmental teachers meeting** at least once in a month to review the academic and extra-curricular performance of the student. Organizing of **workshops for teachers** to update their student-specific- knowledge with the help of financial assistance of the Govt., Inter-Govt. Agencies, UGC, ICPR, ICSSR, Alumni and Corporate Houses.
 13. Facilities of Field Visit, **Study Tour** on relevant subjects to improve the academic excellence of students and teachers.
 14. Liberal funding of the department seminar by the Govt. or other agencies for the purchase of original texts, reference books and journals.
 15. Creation of a **seminar fund** with a corpus amount not less than Rs.50,000/- (Rupees Fifty thousand) only per annum for every department with stipulation to procure original books, reference materials and journals.
 16. Promotion of **ICT based teaching-learning** by teachers, students to facilitate access to recent literature on the subject online. Steps may be taken for the purchase of different ICT equipments and gadgets along with training programme for operating them. The existing Wi-Fi arrangement shall enable the above requirement.
 17. A special **Women Counselling Centre** should be established for greater access and understanding of the problems of girl students in tune, with the government policy of accelerating women's education at higher level.
 18. Encouraging **students' feedback** of the department or institution on

regular basis.

19. Emphasis on **Students' Recreation Centers** like indoor games, canteen facilities, reading rooms so that students can utilize their leisure time in a fruitful manner.

20. Greater facilities for sports and games (outdoor/indoor), **gymnasium** facilities and **Yoga-Instructions periodically** round the year; Govt. & UGC may be moved in this direction.

21. Introduction of Courses on **Human Rights, Environmental Ethics** and **Yoga** may be imparted to students at least once a week to facilitate **holistic development** of the students.

Members of SOCIAL SCIENCE:

Members:

1. Prof.(Dr.) Ranjan Kumar Bal,
2. Mr Akshya Ku. Das,
1. Mrs Snehalata Patra,
2. Dr Prabasini Devi,
3. Mrs Snehalata Mohanty

Members of SCIENCE:

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2. Major Manjushree Pati, Principal
3. Mrs Prakashini Roy,
4. Mr Prasanna Jena
5. Dr. Swati Panda,

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- 3.MrBijay Kumar Jena,
- 4.MrsManju Das,

